

**Item 8**

**SURREY COUNTY COUNCIL  
LOCAL COMMITTEE (Surrey Heath)  
MEMBERS' ALLOCATIONS  
18<sup>th</sup> July 2006**

**KEY ISSUE**

To set out the funding available for County Councillors' allocations for 2006/07, and consider the requests received.

**SUMMARY**

This report lists and makes recommendations on bids received for Members' Allocations that have been sponsored by at least one Member.

**RECOMMENDATIONS**

That the Local Committee :

1. Consider pooling revenue funding and if in agreement decide an amount to be pooled for 06/07.
2. Agree a maximum level of funding per project for revenue allocations of £3,000.
3. Agree that capital projects over £3,000 may be considered by the Local Committee.
4. Agree the allocations detailed in paragraphs 12 – 21.

**CONTACT DETAILS**

Accountable Officer:           Caroyln Rowe  
Area Director  
01483 518093

Responsible Officer:         Jane Biscombe  
Local Committee & Partnership Officer  
01276 800269

**BACKGROUND**

1. The budget available to Members is £66,000 of revenue funding to be spent on local projects to promote the social, environmental or economic well-being of the people of Surrey Heath. This amounts to £11,000 for each County Member of the Committee.

2. An additional capital allocation of £35,000 has been made available to each Surrey County Council Local Committee.
3. The current allocations are set out in Annex A to this report, together with the balance remaining to be spent.
4. Previously Members agreed to pool an amount from each fund to a central pot. Members are asked to discuss whether they wish to do this in 2006 / 07 and if so to agree an amount.
5. Previously Members also agreed that a maximum level of funding of £3,000 would be considered for each project. Members are asked to discuss this and agree to this maximum level for revenue funded projects only. Members are asked to agree that projects over £3,000 may be considered for capital funding.

#### **Members' Allocation Criteria for 2006/07**

6. Members have been allocated £11,000 each revenue funding plus an additional £35,000 capital funding for the committee as a whole to allocate.
7. Members' Allocations can only be used for purposes that fall under Surrey County Council's legal powers. In summary, this means that funds must be used either for a Surrey County Council service, or under the power to promote the social, economic or environmental well-being of the area contained in the Local Government Act 2000.
8. **Criteria to be considered should include whether projects:**
  - a. support the priorities of Making Surrey a Better Place:
    - to learn and develop
    - to live and do business
    - to travel
    - where vulnerable people are more independent
    - where people feel safe
    - where everybody matters
  - b. support the priorities of the Community Strategy for Surrey Heath:
    - Health
    - Housing and Employment
    - Transport
    - Safety
    - Community Support
    - Education
    - Environment
  - c. Meet demonstrable local needs
  - d. Be possible to implement within the time and budget, offer value for money, have a clear audit trail and demonstrate its impact within 12 months of receiving funding.
  - e. The funding needed is "one-off". Any organisation that uses funding from this source will have to make arrangements for securing any future ongoing funding necessary for their project.
  - f. The project will give long-term benefit and be preventative in purpose.
  - g. The project targets more disadvantaged areas or communities.
  - h. Local Committee funding will unlock more funding from other sources.
  - i. There is no other probable alternative source of funding

**The funding should not:**

- be used to fund schools for the direct delivery of the National Curriculum as this is already resourced on a formula basis by the County Council
- be used as a “grant” to an individual
- sponsor a political party, including contributing to the expenses of any conference, meeting or other event organised by or on behalf of the party.

**Capital Funding**

The £35,000 capital is primarily allocated for support to the voluntary sector, however this funding may be used for other functions.

**Members’ Allocation Procedure for 2006/07**

9. To be considered projects need to be sponsored by their local County Councillor in the first instance.
10. If the local County Councillor feels that a project meets the criteria and wishes to sponsor the project and put it forward to the Local Committee for approval, then a bid form (Annex B) needs to be completed by the group applying for funding and returned to the Local Partnerships Team. The Local Partnerships Team will confirm eligibility and, if appropriate, will ensure the project is included in the next Members Allocations Local Committee report for Local Committee approval.
11. If the Local Committee approves the funding then the Local Partnership Team will forward a Service Level Agreement to the group for completion and on receipt of a fully completed Service Level Agreement form will ensure payment is made.

**PROPOSALS FROM INDIVIDUAL REVENUE ALLOCATIONS****12. Heatherside pre-school outdoor garden area.**

Member Name: David Ivison

Project cost £3,500 (approximately)

Amount requested £2,000 (57%)

To convert an outside yard area into a patio garden providing an area for growing and planting as well as a seating area.

**13. Camberley Baptist Church.**

Member Name: Fred Chipperfield

Project cost £2,600

Amount requested £1,000 (38%)

Funding to purchase new crockery and equipment for the kitchen to support the running of a day centre for older people and other activities.

**14. Camberley Baptist Church.**

Member Name: Maurice Neighbour

Project cost £2,600

Amount requested £1,000 (38%)

Funding to purchase new crockery and equipment for the kitchen to support the running of a day centre for older people and other activities.

**15. Family links project at Watchetts School.**

Member Name: Fred Chipperfield

Project cost £3,000

Amount requested £1,500 (50%)

To part fund the Family Links project at Watchetts School to support children and their families by training volunteers and staff to offer support and early interventions to help improve self-esteem, behaviour and attainment, and reduce the risk of exclusion and offending.

**16. Home-Start for Surrey Heath.**

Member Name: Fred Chipperfield for allocation from a pooled fund if agreed

Project cost £1,849.30

Amount requested £1,849.30 (100 %)

To train 10 volunteers to support parents and their children by offering support in the home.

**PROPOSALS FROM CAPITAL BUDGET**

**17. Uncle Bud's motorcycle project – new pop-up shelter.**

Member Name: Maurice Neighbour

Project cost £820

Amount requested £820 (100%)

To purchase a new pop-up style shelter to give participants shelter from the weather during outdoor projects.

**18. Heatherside Church Room.**

Member Name: David Ivison

Project cost £1,420

Amount requested £1,000 (70%)

Purchase of seating for furnishing a room in the church for meetings.

**19. Carson Suite Cafe.**

Member Name: Maurice Neighbour

Project cost £2,850

Amount requested £2,850 (100 %)

Purchase of a dishwasher and dryer for the kitchen.

**20. STEP's partnership family worker capital costs.**

Member Name: Maurice Neighbour

Project cost £980

Amount requested £980 (100 %)

The STEP's (Stepping Through Education Partnership) partnership of the four schools on the Old Dean is employing a family worker to work with local families via early interventions to prevent social exclusion and help keep children and young people in school.

**21. Old Dean youth residential trip.**

Member Name: Maurice Neighbour

Project cost £2,000

Amount requested £500 (25%)

Part funding of a week long trip to take 12 young people to Wales, the trip is being run by the Youth Service in partnership with Surrey Police.

## CONCLUSION AND REASON FOR RECOMMENDATION

22. The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money and it is recommended that they should be approved.

### Annex A

	Project	Allocation £	Date agreed	Paid ?
<b>Capital</b>				
£35,000	Uncle Bud's motorcycle project – new pop-up shelter.	820		
	Heatherside Church Room.	1000		
	Carson Suite Cafe.	2850		
	STEP's partnership family worker equipment.	980		
	Total	5,650		
<b>Mr Neighbour</b>				
£11,000	Camberley Baptist Church	1000		
	Old Dean youth residential trip	500		
	Total	1500		
<b>Mr Chipperfield.</b>				
£11,000	Camberley Baptist Church	1000		
	Family Links	1500		
	Total	2500		
<b>Mrs Sealy.</b>				
£11,000				
	Total			
<b>Mr Ivison.</b>				
£11,000	Heatherside pre-school outdoor garden area.	2000		
	Total	2000		
<b>Mr Peirce.</b>				
£11,000				
	Total			
<b>Mr Pitt.</b>				
£11,000				
	Total			

**Surrey County Council's Local Committee for Surrey Heath**

**Bids for Members' Allocations**

<p><b>1. Name of project:</b></p>
<p><b>2. Which organisation would be responsible for carrying out the project?</b></p> <p>Name of contact person:</p>
<p><b>3. Description of Project:</b></p> <p>a) what will be done?</p> <p>b) what needs will it address?</p> <p>c) what geographical area will it cover?</p> <p><b>4. who will benefit?</b></p>
<p><b>5. How do you know it is needed? For example, who have you consulted?</b></p>
<p><b>6. When will the project be</b> a) started</p> <p>b) completed</p>
<p><b>7. What is the total cost of the project? Please include estimate/breakdown of costings.</b></p>

<p>8. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.</p>
<p>9. Where is the rest coming from?  Is it promised already, or still to be found?</p>
<p>9a. Have you applied to anywhere else for this same funding? If so, to whom and when? Please give details.</p> <p>9b. Have you applied for this funding from any other part of Surrey County Council? Please give details.</p>
<p>10. Have you received Local Committee funding for this purpose in the past? Please give details.</p>
<p>11. If this project will need funding in future, how will that be met?</p>
<p>12. Details of the contact person for your project. This should be the person with whom your Local County Councillor will liaise.</p> <p>Name:.....</p> <p>Role in project.....</p> <p>Address.....</p> <p>Tel. No.....</p> <p>Email address.....</p>
<p>13. Name of your local County Councillor who you are asking to support your request to the Local Committee:</p>

Local Partnerships Team  
The Absolute Building  
Lyon Way, Frimley  
Camberley, Surrey. GU16 7ER  
Tel: 01276 800208  
[jane.biscombe@surreycc.gov.uk](mailto:jane.biscombe@surreycc.gov.uk) or [amber.Jenkins@surreycc.gov.uk](mailto:amber.Jenkins@surreycc.gov.uk)